

**Supervision Policy**

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Supervision takes place during class time and on trips and excursions. The school’s policy is to have at least one responsible adult present for every 15 children, and if possible to have at least one adult for every 12 children.

**Unsupervised Activities**

There are certain times of the day when students will not be under the direct supervision of school staff or their group leaders. This time is usually at the end of the school day, when they have the opportunity to spend some free time in the city centre. There are also occasions when this is the case on excursions (e.g free time for shopping) and as part of a class activity (e.g when doing research interviews with local people). Students are also expected to travel from the homestay to school in the morning, and back to the homestay in the evening using the public bus service, or on foot if they choose to. During this time they will be unsupervised. The school requires students to be with another member of their group at all times when unsupervised.

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